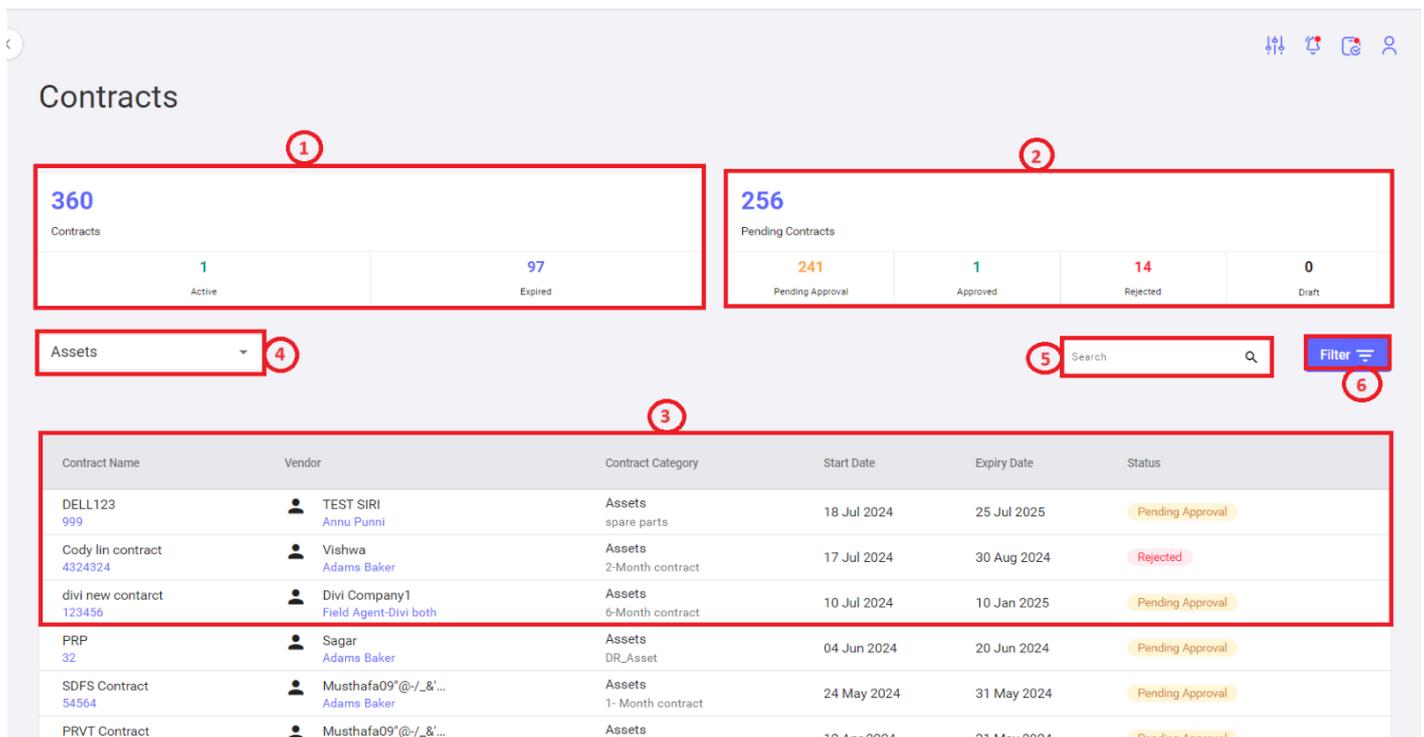


# 3. Contracts Dashboard

## Contracts Dashboard:

Contract Dashboard provides a high-level overview on the Total number of contracts, number of contracts with various statuses, categories etc.



Below are the items that can be viewed on the Contracts dashboard.

- Contracts Widgets:** To display Active & Expired Contracts count.
- Pending Contracts Widgets:** To display Contracts, count with pending approval, approved, rejected & draft statuses.
- List View:** List of contracts displayed in a dynamic table with related information.
- Categories Drop-down:** To filter the list based on specific category.
- Search:** To search specific Contract from the list.
- Filter:** To add filter condition for Contracts view.

## Contracts Details Page View:

To view the Contract details, click on the specific Contract from the Contract dashboard.

Contracts < DELL123

**DELL123** 999 Pending Approval Created on 17 Jul 2024, 01:46 PM

Category	Assets
Contract Type	spare parts
Start Date	18th Jul 24
Expiry Date	25th Jul 25
Contract value	RM 65

Documents

**Vendor**

**TEST SIRI**  
 Direct Contractor  
 +35587654429  
 sirishams570@gmail.com  
 Sony vision beside road, Nidadavole, Andhra pradesh, 534301 India

**Contract Approver**

**bs** bujji sgh  
Building Manager

**Contract Administrator**

**sm** sirisha mandarapu  
Field Agent

**Contact Person**

**AP** Annu Punni  
Technician, Custodian, General  
 +918331853633  
 mandarapuserisha24+2@gmail.com  
 Company Name

Department Technician

**Assets(2)** + Add Asset

All Assets  Filter (0)

Image	Asset	Category	Location	Contract Value
	Test Asset 40 TEST MODEL 1 (TEST MANU 1)	TEST CAT 1	KL TEST NEW &	RM 32.5
	Test Asset 41 TEST MODEL 1 (TEST MANU 1)	TEST CAT 1	KL TEST NEW &	RM 32.5

Total 2 records found Items per page: 10 1 - 2 of 2

**Terms & Conditions**

Terms & conditions are held

**Comments**

+ Add Comment

Below details are displayed in the Contract details page:

- Contract Name:** Contract name and status displayed at the top left.
- Basic Details:** Basic details like, category, contract type, start date expiry date and contract value displayed at left top next to Contract name.
- Vendor:** Vendor details displayed in Vendor section.
- Contact Person:** Contact Person details displayed in Contact Person section.
- Contract Approver:** Contract Approver details will be displayed in this section.
- Assets:** To display Asset details associated with the Contract.
- Terms & Condition:** To display the terms & conditions of the Contract.
- Comments:** To add comments.

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